

Please read the "Land Use and Zoning Regulations" booklet

Zoning Board of Appeals  
Incorporated Village of East Hampton  
www.easthamptonvillage.org  
FRESHWATER WETLANDS PERMIT APPLICATION

NOTE: WETLANDS MUST BE FLAGGED BY THE VILLAGE BEFORE THIS APPLICATION IS FILED

APPLICANT

OWNER (if different)

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_

\_\_\_\_\_ Letter of owner's authorization attached if application submitted by an agent

APPLICANT'S ATTORNEY OR AGENT

ENCLOSURES

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_

\_\_\_\_\_ Fee \$500  
\_\_\_\_\_ Survey  
\_\_\_\_\_ Structure Plans  
\_\_\_\_\_ Pool Plans  
\_\_\_\_\_ 10 Copies of all Plans

APPLICANT'S SURVEYOR/ENGINEER

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_

LOCATION OF PROPERTY

Street \_\_\_\_\_ Zoning District \_\_\_\_\_  
Suffolk County Tax Map # Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_



10. What is present land use in vicinity of project?  
 Residential     Industrial     Commercial  
 Agricultural     Park/Forest/Open Space  
 Other (describe):
11. Does action involve a permit approval now or ultimately from any other agency?  Yes  No  
 If yes, list agency(s) and permit/approval:
12. Does any aspect of the action have a currently valid permit or approval?  
 Yes  No
13. As a result of proposed action, will existing permit/approval require modification?  Yes  No

The following questions address environmental concerns. If the answer to any question is YES, there are or may be adverse environmental impacts associated with your proposal.

1. Does the project involve alteration of any wetland?  Yes  No
2. Will the project result in a potential for increased erosion as a result of flooding and/or storm water runoff?  Yes  No
3. Will the project adversely affect ground water quality or quantity?  Yes  No
4. Will the project have an adverse effect on the purity, utility, water retention capability, ecological functions, recreational usefulness and natural beauty of the wetland or other features of the terrain?  
 Yes  No

5. Will the project have an adverse effect upon habitats for natural wildlife?  Yes  No
6. Does the project involve any form of agriculture as defined in Chapter 163 of the Village Code?  Yes  No
7. Does the project involve any form of draining, dredging, excavation or mining, either directly or indirectly?  
 Yes  No
8. Does the project involve erecting any building or structures, constructing roads, driving pilings or placing any obstructions whether or not changing the ebb and flow of the water?  Yes  No
9. Does the project involve any form of pollution detrimental to the quality of any wetlands?  
 Yes  No

#### SETBACKS

1. Does the project propose any clearing, landscaping or fertilized area within 125 feet of wetlands?  
 Yes  No
2. Does the project propose any structure within 150 feet of wetlands?  Yes  No
3. Does the project involve existing or proposed leaching pools, sanitary systems or discharge within 200 feet of wetlands?  Yes  No

If the answer is YES to any of the setback questions, you will need a Permit. However, you are asked to consider whether your project can be redesigned to better comply with the setbacks and reduce the Permit; or whether you can provide offsetting mitigating measures, such as moving a preexisting nonconforming septic system to conform in order to offset some other impact.

## Permit Requirements

In order to comply with the requirements of the Wetlands Law, your application must meet the four standards listed below. Using attachments as needed, please explain each of the following:

1. How strict application of the provisions of the ordinance would impose a practical difficulty or undue hardship on the applicant;
2. and how the requested relief from the required setbacks is the minimum relief that will accomplish the purposes of the applicant;
3. and what mitigating measures are proposed to limit or rectify damage or potential damage to the wetlands;
4. and that the granting of the relief will be in harmony with the general purposes and intent of the Wetlands Ordinance.

1.

2.

3.

4.

CHECKLIST  
FOR  
WETLANDS PERMIT APPLICATION

NOTE: Any application adjacent to Georgica Pond will also require a New York State Tidal Wetlands Permit.

The following items are required for a complete application. Depending on the nature of your project, some items may appear beyond its scope. You may ask to waive them, however, please be aware that insufficient information could delay the application.

Please check items satisfied or mark N/A if not applicable. All spaces should be marked.

Elements of Submission

- \$500 fee
- one completed application, all questions answered
- application signed and notarized
- up-to-date, guaranteed survey stamped by licensed surveyor showing wetlands as flagged by Village
- written authorization if applicant is not the owner
- 10 copies of plan

Requirements of Drawings

SURVEY to show:

- north arrow
- scale
- parcel size, acres/square feet
- bearings and distances

- \_\_\_ relation of property to that adjoining
- \_\_\_ Suffolk County tax map number
- \_\_\_ date
- \_\_\_ licensed surveyor
- \_\_\_ location of all drainage facilities including drainage facilities for swimming pools
- \_\_\_ location of wells
- \_\_\_ permitted maximum gross floor area
- \_\_\_ existing total gross floor area
- \_\_\_ proposed total gross floor area

Existing conditions

- \_\_\_ wetlands as flagged
- \_\_\_ wetlands code setback lines indicated
- \_\_\_ area landscaped and/or fertilized within 125 feet of wetlands
- \_\_\_ buildings and structures
- \_\_\_ structures
- \_\_\_ impervious surfaces
- \_\_\_ sanitary system
- \_\_\_ topographic information at 2 foot intervals
- \_\_\_ unique or unusual land forms
- \_\_\_ easements
- \_\_\_ deed restrictions
- \_\_\_ roads, driveways
- \_\_\_ right-of-ways
- \_\_\_ woodlands
- \_\_\_ agricultural lands
- \_\_\_ water bodies
- \_\_\_ unvegetated areas
- \_\_\_ flood plain boundaries and designations
- \_\_\_ coastal erosion boundary
- \_\_\_ utilities

Proposed conditions

- \_\_\_ landscaping
- \_\_\_ improvements
- \_\_\_ impervious surfaces

- \_\_\_ sanitary system
- \_\_\_ test hole information
- \_\_\_ depth to water table

**BUILDING PLANS to show:**

- \_\_\_ scale
- \_\_\_ dimensions
- \_\_\_ height
- \_\_\_ square footage of improvements
- \_\_\_ materials
- \_\_\_ clearly indicate existing/proposed conditions
- \_\_\_ percentage expansion of buildings
- \_\_\_ off street parking
- \_\_\_ number of units
- \_\_\_ required setback line
- \_\_\_ date
- \_\_\_ preparer's signature

**SWIMMING POOL**

NOTE: Applicant will need to have a test hole drilled at proposed leaching pool location before making application.

**Plans to show:**

- \_\_\_ scale
- \_\_\_ dimensions
- \_\_\_ materials
- \_\_\_ type of filtration system
- \_\_\_ leaching pool
- \_\_\_ test hole at leaching pool location
- \_\_\_ required setback line
- \_\_\_ date
- \_\_\_ preparer

**TENNIS COURT plans**

- \_\_\_ drainage
- \_\_\_ materials

\_\_\_\_\_required setback lines

PLEASE ATTACH ANY ADDITIONAL INFORMATION THAT YOU FEEL WILL HELP TO CLARIFY YOUR PROJECT

STATE OF NEW YORK)

ss:

COUNTY OF SUFFOLK)

\_\_\_\_\_, being duly sworn deposes and says he or she is the owner or agent for the owner of the property described above. That all statements made in this application are true to the best of his or her knowledge and belief, except as to matters therein stated to be alleged or information and belief and as to the matters he or she believes the same to be true.

The undersigned hereby requests a Freshwater Wetlands Permit in accordance with the provisions of Chapter 163 of the Village Code.

\_\_\_\_\_  
Signature

Sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public