

**Inc. Village of East Hampton
Code Enforcement**
86 Main Street, East Hampton, NY 11937
(631) 324-4150 fax: (631) 324-4189

Request for Certificate of Occupancy

I, _____, do hereby certify that I am the owner or a duly authorized agent for the owner of the property described herein, and I make this application to the Code Enforcement Official of the Incorporated Village of East Hampton for an updated Certificate of Occupancy in accordance with the duties and powers conferred upon said officer by the Code of the Incorporated Village of East Hampton.

Property Owner: _____

Suffolk County Tax Map Number: _____

Street Address: _____
East Hampton, New York 11937

Contact Person: _____

Telephone Number(s): _____

An original survey (duplicates are not accepted) of the property showing all improvements to the site and a fee of \$150.00 is required. No inspection will be made without a duly authorized person present to grant access to the premise, remain with the Code Enforcement Official until the inspection is completed and secure the premises.

This information is based upon personal knowledge, information and belief. False statements made herein are punishable as a Class "A" Misdemeanor pursuant to section 210.45 of the N.Y.S. Penal Law.

Date: _____

(Signature of Owner/Agent)

Revised 6/13/07