

Please read the "Land Use and Zoning Regulations" booklet

Planning Board
Incorporated Village of East Hampton
www.easthamptonvillage.org
SUBDIVISION APPLICATION

- Subdivision Waiver
- Subdivision
- Lot Line Modification

APPLICANT

Name _____
Mailing Address _____

Telephone _____

OWNER (if different)

Name _____
Mailing Address _____

Telephone _____

Letter of owner's authorization attached if application submitted by an agent

APPLICANT'S ATTORNEY

Name _____
Mailing Address _____

Telephone _____

APPLICANT'S SURVEYOR/ENGINEER

Name _____
Mailing Address _____

Telephone _____

LOCATION OF PROPERTY

Street _____
Zoning District _____
Suffolk County Tax Map # _____
Section _____
Block _____
Lot _____

10. What is present land use in vicinity of project?
 Residential Industrial Commercial
 Agricultural Park/Forest/Open Space
 Other(describe): _____
11. Does action involve a permit approval now or ultimately from any other agency? Yes No If yes, list agency(s) and permit/approval: _____

12. Does any aspect of the action have a currently valid permit or approval?
 Yes No
13. As a result of proposed action, will existing permit/approval require modification? Yes No
14. Proposed number of lots _____
15. Easements or other restrictions on property, particularly right-of-way easements: _____

16. Does applicant or predecessor in title own adjacent property?
 Yes No If yes, when did this parcel come into separate ownership?

The following questions address general planning concerns.

1. Do new lots have proper vehicular access? Yes No
2. Is adequate drainage provided for? Yes No
3. Are utilities readily available? Yes No

4. Are minor subdivision lots of a shape and configuration making them usable for building? Yes No
5. Does each lot have proper road frontage? Yes No
6. If minor subdivision, is each lot created so it does not exceed 150 percent of the lot area requirements of the zone in which it is located and may not be further subdivided? Yes No
7. Are lots created so that topography does not interfere with their use?
 Yes No
8. Is land divided so that it does not create traffic, safety or drainage problems?
 Yes No
9. Is division of land consistent with surrounding area? Yes No
10. Is land divided so that it does not interfere with future planning of community, particularly street layout? Yes No
11. Are mutual easements used in order to minimize driveway access on public roads? Yes No
12. Are boundaries created so that they do not attempt to circumvent the Planning Board rules and regulations? Yes No

CHECKLIST FOR SUBMISSION

The following items are required for a complete application. Please check items satisfied or mark N/A if not applicable. All spaces should be marked.

Elements of submission:

- Fee \$500 plus \$500 for each new proposed lot
- 8 copies of up-to-date survey by licensed surveyor
- 8 copies of proposal

Elements of drawings:

SURVEY to show

- ___ north arrow
- ___ scale
- ___ parcel size
- ___ bearings and distances
- ___ relation of property to that adjoining
- ___ Suffolk County tax map number
- ___ date
- ___ licensed surveyor

Existing conditions

- ___ wetlands as flagged
- ___ wetlands code setback lines
- ___ area landscaped and/or fertilized within 125 feet of wetlands
- ___ buildings and structures
- ___ impervious surfaces
- ___ sanitary systems
- ___ topographic information at 2 foot intervals
- ___ unique or unusual land forms
- ___ easements
- ___ deed restrictions
- ___ roads, driveways
- ___ right-of-ways
- ___ woodlands
- ___ agricultural lands
- ___ water bodies
- ___ unvegetated areas
- ___ flood plain boundaries and designations
- ___ coastal erosion boundary
- ___ utilities

Proposed conditions

- ___ landscaping
- ___ improvements
- ___ impervious surfaces

- ___ sanitary system
- ___ test hole information
- ___ depth to water table

PLAN to show

- ___ entire parcel in one ownership
- ___ proposed method of subdivision
- ___ existing road frontage in feet
- ___ road frontage for each proposed lot in feet
- ___ all existing structures and setbacks
- ___ cesspools and/or septic system
- ___ easements or other restrictions on property,
 particularly right-of-way easements
- ___ unusual topographic features
- ___ vehicular access
- ___ drainage
- ___ utilities

Please attach any additional information that you feel will help to clarify your project.

Please refer to the following Sections of the Code for Specifications, Plans, and Design Criteria:

- Section 252-6 Specifications for preliminary layout
- Section 252-7 Specifications for final plat
- Section 252-8 Final road and drainage plans
- Section 252-9 Design criteria
- Section 252-10 Specifications

STATE OF NEW YORK)

ss:

COUNTY OF SUFFOLK)

_____, being duly sworn deposes and says he or she is the owner or agent for the owner of the property described above. That all statements made in this application are true to the best of his or her knowledge and

belief, except as to matters therein stated to be alleged on information and belief and as to the matters he or she believes the same to be true.

Signature

Sworn to before me this

____ date of _____, 20 ____

Notary Public

FOR YOUR INFORMATION

SUBDIVISION SUBJECT TO
SUFFOLK COUNTY PLANNING COMMISSION REVIEW

NOTE: If this is required, three additional copies of the survey will be needed. The Suffolk County Planning Commission has imposed review fees for which it will bill you directly. The County requires additional information to be included on the survey so please call Village Hall for further details.

- I. All proposed subdivisions that wholly or partly lie within one mile of an airport.
- II. All proposed subdivisions that lie wholly or partly within 500 feet of:
 - a. village/town boundary
 - b. right-of-way of any existing or proposed county or state road or highway
 - c. existing or proposed boundary on any other county, state or federally owned land, held or to be held for governmental use
 - d. Atlantic Ocean, Georgica Pond, Hook Pond or estuary or any of foregoing bodies of water.
- III. All proposed subdivisions that lie wholly or partly within any area that has been designated a Suffolk County Pine Barrens Zone.
- IV. All proposed condominiums within the boundaries of the Village.