Village of East Hampton
Dept. of Code Enforcement
86 Main Street
East Hampton N.Y. 11937
631-324-4150
www.easthamptonvillage.org

APPLICATION FOR RE-ISSUANCE OF CERTIFICATE OF OCCUPANCY

DEPARTMENT USE ONLY

FEE: $150.00 RECEIPT #

TAX MAP NUMBER: _____-_____-_____-_____ PROPERTY LOCATION: _____
DISTRICT SECTION BLOCK LOT LEGAL STREET ADDRESS

PROPERTY OWNER: _____

MAILING ADDRESS: _____

CONTACT PERSON: _____PHONE: _____

SURVEY DATE: _____ (PLEASE ATTACH ORIGINAL SURVEY NO MORE THAN 1 YEAR OLD)

NUMBER OF BEDROOM(S): _____ NUMBER OF BATHROOM(S): _____

HABITABLE BASEMENT: ☐ YES ☐ NO HABITABLE ATTIC: ☐ YES ☐ NO

GARAGE: ☐ ATTACHED ☐ DETACHED HABITABLE GARAGE: ☐ YES ☐ NO

CHECK ALL THAT ARE APPLICABLE:

☐ WOOD DECK(S) ☐ PATIO/TERRACE(S) ☐ SHED(S)
☐ POOL HOUSE ☐ SWIMMING POOL ☐ SPA/HOT TUB
☐ DOCK ☐ BULKHEAD
OTHER (DESCRIBE) _____

PLEASE CHECK ONE BOX FOR EACH QUESTION BELOW, YES OR NO. DO NOT ADD COMMENTS.

THE STREET NUMBER OF THE HOUSE IS POSTED IN MINIMUM 4" TALL NUMBERS: ☐ YES ☐ NO
THERE IS A SMOKE ALARM INSTALLED IN EVERY ROOM THAT MAY BE USED AS A BEDROOM: ☐ YES ☐ NO
THERE IS A SMOKE ALARM INSTALLED IMMEDIATELY OUTSIDE EVERY BEDROOM[1]: ☐ YES ☐ NO
THERE IS A SMOKE ALARM INSTALLED ON EVERY FLOOR OF THE RESIDENCE[2]: ☐ YES ☐ NO
ALL SMOKE ALARMS ARE EITHER BATTERY-POWERED OR HAVE BATTERY BACKUP: ☐ YES ☐ NO
A CARBON MONOXIDE ALARM IS INSTALLED WITHIN 15' OF ANY SLEEPING ROOM: ☐ YES ☐ NO
A CARBON MONOXIDE ALARM IS INSTALLED ON ANY FLOOR THAT HAS A CARBON MONOXIDE PRODUCING DEVICE: ☐ YES ☐ NO
ALL SMOKE AND CO ALARMS HAVE BEEN TESTED WITHIN THE PAST 30 DAYS AND ARE WORKING: ☐ YES ☐ NO
LOW BATTERY WARNINGS ARE BEING EMITTED BY SMOKE OR CO ALARMS: ☐ YES ☐ NO
IF THE RESIDENCE HAS A CENTRAL STATION ALARM, IS THERE A CURRENT VILLAGE ALARM PERMIT: ☐YES ☐ NO

IF A SWIMMING POOL OR HOT TUB IS ON THE PROPERTY, PLEASE COMPLETE THE FOLLOWING:

ALL PEDESTRIAN GATES IN POOL ENCLOSURE ARE SELF CLOSING TO LATCH: ☐ YES ☐ NO
ALL POOL GATE LATCHES ARE ON THE POOL SIDE OF THE ENCLOSURE AND HAVE A LOCK: ☐ YES ☐ NO
ALL PEDESTRIAN GATES IN POOL ENCLOSURES SWING AWAY FROM THE POOL: ☐ YES ☐ NO
THERE ARE ALARMS ON DOORS FROM THE RESIDENCE THAT LEAD INTO THE POOL ENCLOSURE: ☐ YES ☐ NO
THE POOL IS EQUIPPED WITH A POOL ALARM (IE WAVE DETECTOR)[3]: ☐ YES ☐ NO

[1] MULTIPLE BEDROOMS MAY BE PROTECTED BY A SINGLE SMOKE ALARM IN THE HALLWAY, DEPENDING ON THE LOCATION. THIS DOES NOT RELIEVE THE OWNER OF THE REQUIREMENT TO INSTALL A SMOKE ALARM INSIDE EACH ROOM THAT MAY BE USED FOR SLEEPING

[2] EXCLUDING CRAWL SPACES AND UNFINISHED ATTICS

[3] POOLS CONTRUCTED AFTER DECEMBER 1, 2006 MUST HAVE A COMPLIANT POOL ALARM (WAVE DETECTOR)

_____ being duly sworn deposes and says that he/she is duly authorized to make and file this application and that all statements contained in this application are true to the best of his/her knowledge.

SWORN TO ME THIS ___ DAY OF _____20__ _____
SIGNATURE OF APPLICANT OR AGENT

_____
SIGNATURE OF NOTARY

NOTARY PUBLIC _____COUNTY