

Inc. Village of East Hampton
86 Main Street
East Hampton, NY 11937-2730
Telephone 631-324-4150/Fax 631-324-4189
www.easthamptonvillage.org

Application for Planter(s)

Fee: \$25
Receipt # _____

Pursuant to the provisions of Chapter 278 Zoning and Chapter 121 Design and Site Plan Review of the Code of the Incorporated Village of East Hampton.

Date _____
Name of Business Owner _____
Business Name _____
Street Address of Business _____
Mailing Address _____
Telephone Number _____
Fax Number _____
Suffolk County Tax Map #301- _____
Number of proposed planter(s) _____

Village Code Section 121-4.F. allows planters on Village-owned property if the proposed planters meet the following conditions:

- No planter shall be located on Village-owned property if there is sufficient room on the commercial property to permit the maintenance of a planter.
- No planter located partially or wholly on Village-owned property shall exceed 12 inches in depth or exceed three feet in height.
- Plantings shall not extend beyond the sides of the planters.
- Permits for planters to be located partially or wholly on Village-owned property, to the extent that they are approved by the Design Review Board, shall be granted on an annual basis only and may not be installed prior to May 1st of any year and must be removed no later than November 1st of every year.
- Any violations of these conditions may result in immediate removal of the planters by the Village without prior notice and denial of future applications for an annual permit from the same property owner.

This application will not be considered unless all of the following information is supplied and unless proposed planter(s) meet all criteria as specified by Code:

1. Updated survey of your property
2. Letter of property owner's authorization if application is submitted by an agent
3. Photograph(s) of the building and a sketch, drawn to scale, showing where the

- planter(s) will be located
4. A sketch, drawn to scale, of your proposed planter(s) showing the following:
 - a. Exact dimensions of planter(s) H x W x D
 - b. Exact color of planter(s) – submit color sample
 - c. Plant material
 - d. Planter material
 5. In no case are planters to be lighted

In consideration of the granting of the permit requested, the applicant agrees to comply with all rules and regulations of the State Building Code and the Zoning Ordinance of the Village of East Hampton and with every other provision of law relating to the erection or alteration of said planter(s).

 Applicant's Name (Please print)

 Applicant's Signature

 Mailing Address

 Telephone Number

Disposition:

Approved ()
 Date _____
 Condition(s) _____

Denied ()
 Date _____
 Reason(s) _____

 Chairman/Vice Chairman
 Design Review Board

Code Enforcement Officer's Approval ()
 Date _____
 Signature _____