Inc. Village of East Hampton
86 Main Street
East Hampton NY 11937

(631) 324-4150 Fax (631) 324-4189
www.easthamptonvillage.org

FILMING/PHOTOGRAPHY PERMIT
Chapter 142 Village Code

Date _____

142-1. PERMIT REQUIRED.

A. No person, persons, organization, corporation, group, or other entity of any kind shall film or photograph a commercial, movie, documentary, television program or any other presentation upon the streets, sidewalks, beaches or any other property owned by the Village of East Hampton or located within the corporate boundaries thereof without first obtaining a permit for such activity.

142.2. INSURANCE REQUIRED.

Every application for a filming /photography permit shall include proof of a public liability insurance policy, to be approved by the Village Attorney, covering the Village of East Hampton as an additional insured, in the amount of five hundred thousand dollars ($500,000.) single limit, for the duration of the filming. The applicant shall also agree to assume all liability for and will indemnify and hold the Village of East Hampton harmless of and free from any and all damages that occur to persons or property by reason of said filming photography.

142-2. APPROVAL: CLOSING OF STREETS.

B. **The application shall be accompanied by a fee of two hundred fifty dollars ($250.00) per day to cover administrative expenses.** In addition, in the event the Chief of Police or his designee determines that Police Officers or Traffic Control Officers will be required for the protection of the citizens or for the control of traffic, the applicants shall file an additional fee of one thousand dollars ($1,000.) to cover the actual cost to the Village of providing said cost to the Village of providing Police Officers or Traffic Control Officers is less than one thousand dollars ($1,000), the balance shall be remitted to the applicant at the termination of said filming.

Please Note: All entries must be printed and legible

1. NAME AND ADDRESS OF APPLICANT: _____

_____

2. TELEPHONE #: _____ FAX#:_____ LOCAL#: _____

CONTACT: _____ E-MAIL: _____

3. SPECIFIC LOCATIONS, DATES AND TIMES OF PROPOSED FILMING/PHOTOGRAPHY:

_____

_____

_____

_____

4. NUMBER OF PERSONS AT THE LOCATIONS(S): _____

PERSON IN CHARGE: _____ LOCAL PHONE#: _____

5. TYPE OF SPECIAL EQUIPMENT/NUMBER OF VEHICLES: _____

_____

6. IS THE NATURE OF THE FILMING/PHOTOGRPAHY OR THE LOCATION SUCH THAT VEHICULAR OR PEDESTRIAN TRAFFIC WILL BE DISTURBED?

_____

_____

_____

7. ANY OTHER SPECIAL REQUIREMENTS? _____

_____

_____
Signature of Applicant

_____
Print Applicant's Name

_____
Address – Mailing/Street

_____
City, State and Zip Code

FOR OFFICE USE ONLY:

TRAFFIC CONTROL OFFICERS	_____	POLICE OFFICERS	_____
HOURLY RATE	_____	HOURLY RATE	_____
NUMBER OF HOURS	_____	NUMBER OF HOURS	_____
SPECIAL FEE	_____	SPECIAL FEE	_____

DISPOSITION:

APPROVED ( ) DENIED ( )

_____
Village Administrator

PERMIT FEE: $_____

RECEIPT #: A_____ PERMIT #: _____