

BOARD OF TRUSTEES
REGULAR MEETING – EXECUTIVE SESSION
AUGUST 17, 2018

The Board of Trustees held a monthly meeting on the above date at 11:00 a.m., at the Emergency Services Building, 1 Cedar St., East Hampton. An executive session to discuss personnel followed the meeting.

Those present were:

Paul F. Rickenbach	Mayor
Richard T. Lawler	Deputy Mayor/Trustee
Barbara Borsack	Trustee
Arthur S. Graham	Trustee
Rose G. Lawler	Trustee
Rebecca Hansen	Village Administrator
Linda Riley	Village Attorney
Michael Bouker	Deputy Superintendent of Public Works
Kent Howie	Code Enforcement Officer
Robert Hefner	Director of Historic Services
Billy Hajek	Planner
Gerry Turza	Chief Engineer, Fire Dept
Rev. Denis Brunelle	St. Lukes Episcopal Church
Rev. Leandra Lambert	St. Lukes Episcopal Church
Sabine Dietrich-Hindra	LTV
Jamie Buffalino	East Hampton Star
June E. Lester	Secretarial Assistant

The Very Reverend Denis Brunelle introduced St. Luke's new Curate, Reverend **Leandra Lambert**.

Trustee Lawler made a motion to approve claim vouchers for the month of August, seconded by Trustee Borsack and carried unanimously.

Trustee Lawler made a motion to approve warrants #76-July 2018, #77-voided check and #1 & #2 (General Fund) seconded by Trustee Borsack and carried unanimously.

Trustee Lawler made a motion to approve Departmental Reports, seconded by Trustee Borsack and carried unanimously.

Code Enforcement

August 11, 2018

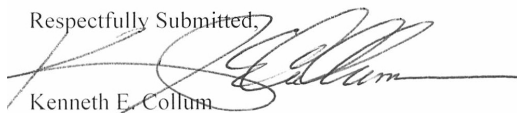
Mayor Paul F. Rickenbach
Deputy Mayor Richard T. Lawler
Trustee Barbara S. Borsack
Trustee Arthur Graham
Trustee Rose Brown

Re: Department Activity Reporting

Dear Mr. Mayor and Trustees:

- o Completed 94 inspections (building, zoning, fire prevention, investigative, etc.)
- o Attended all Village meeting (Village Board, ZBA, Planning Board DRB Meetings)
- o Issued (8) violation notices, and (1) stop work orders
- o Issued (14) residential building permits, (0) commercial building permits, Demo Permits (2) S.W.P.P. (1)
- o Issued (18) CO's, (1) Updated CO's and (2) CC's
- o Issued (1) sign permits, (0) awning permits
- o Issued 0 Summons

Respectfully Submitted,



Kenneth E. Collum
Code Enforcement Officer # 9140

**DEPARTMENT OF PUBLIC WORKS
MONTHLY REPORT FOR AUGUST 2018 MEETING**

- Mowed along village roadways
- Water trees and village gardens
- Painted Village Hall fence
- Painted traffic markings No. Main St., stop lines at various locations, handicapped spots
- Cleaned up trash and debris along roadways
- Trimmed trees
- Setup and take down for LVIS Fair

Fuel Used (June): Gas: 699.51 gallons, Diesel: 520.09

Scott E. Fithian, Superintendent

Monthly Report for Home Sweet Home Museum – July 2018, Hugh R. King, Historic Site Director

1. Members of the Carnegie Institute visited Home Sweet Home on July 25, 2018.
2. The objects on the first and second floors of Home Sweet Home Museum have been dusted.
3. Bellringer Security has replaced all the smoke detectors in Home Sweet Home Museum.
4. Photographs of the 1980 renovation of the Pantigo Mill have been placed in the files of Robert Hefner, Director of Historic Services.
5. A 1930 circa. bathing suit has been lent to the East Hampton Historical Society for their August Exhibition at Clinton Academy

Trustee Lawler made a motion to approve retroactively August 1, 2018-July 31, 2019 employment agreement with J. P. Foster Public Safety Dispatcher III, seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to accept the resignation of Richard Balance as a member of the Ambulance Association (member since 1990), seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to accept Kenneth Pinillos and Jason Redlus as new members of the Ambulance Association, on a probationary status, seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to accept the resignation of Joshua Tudor from the position of Traffic Control Officer, effective July 25, 2018, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to approve pay rate adjustments for 2018 beach employees Skylar Minardi, former attendant @\$10.50 hourly to \$15.00 hourly as a lifeguard and Alex McDonald, lifeguard @ \$16.50 hourly to \$18.00 as a Lt. Lifeguard, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to accept new fire department members Jonathan E. Pharaoh as a new member of Fire Dept. Hook & Ladder Co. #1 and Nicholas J. Arkinson as a new member of Fire Dept. Engine Co. #5, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to approve 2018-2019 tuition aid payments of \$750 for the following two dependent children of village employees: Emma Foster and Brianna Pharaoh, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Brown made a motion to adopt Resolution # 25- 2018, approving the 1% increase in Public Safety Dispatcher I Shauna Stonemetz's base salary as per the PSD Collective Bargaining Agreement for her college credit, effective August 31, 2018, seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

RESOLUTION #25-2018

WHEREAS, Public Safety Dispatcher I Shauna C. Stonemetz, has earned college credits towards a Masters Degree in Public Administration, and

WHEREAS, as per the P.S.D. Collective Bargaining Agreement, Section 20 (C) – College Credits (“Improvement Pay”), Dispatcher Stonemetz is entitled to receive a one percent increase of her base salary,

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Incorporated Village of East Hampton hereby approves said increase, effective August 31, 2018.

Trustee Borsack made a motion to approve the proposal received from The Washwick Agency (d/b/a “Peconic Bay Business Associates”), Inc to provide administrative services for the Vision & Dental plans, at \$ 7.00 per employee, per month (*same cost since 2011, service previously provided by Island Group Administration*) for the period of 01/01/18-12/31/18, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to approve request for the East Hampton Chamber of Commerce to utilize Herrick Park for one day fall festival on Saturday, October 20, 2018 from 10 am – 5 pm as per Use of Village Property Application, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Brown made a motion to deem surplus and approve disposal of one impound vehicle: 2002 black Toyota Rav4, vin# JTEGH20V720071676, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Brown made a motion to approve milling & paving work on Maidstone Avenue, Medway, Gingerbread Lane, Race Lane, Conklin Terrace and the Main Beach upper parking lot by Rosemar Contracting, Inc (Suffolk Co. DPW Contract #8-16.6.16) at a total cost of \$ 252,701.40, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Brown made a motion to approve the \$38,143.39 purchase of a new 2019 Ford F250 regular cab XL 4WD for the Dept of Public Works (*NYS Mini-bid #22898*), seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to approve the SQL Server Monitoring Service w/G Force Data for the contract period of 9/1/18 – 8/31/19 at the cost of \$5,700.00, seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Brown made a motion to approve the village joining the purchasing cooperative HGACBuy as per the Village Procurement Policy, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to accept Planning Board member Karen Lockard Collins's resignation, effective immediately, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to notice to bidders for assorted fire dept. equipment, with the bid opening to be held on Sept. 12, 2018 at 2:00 p.m. at Village Hall, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to notice for a public hearing to be held on Sept. 21, 2018 at 11:00 am at the EMS Building for Introductory # 15-2018, a proposed local law amending Chapter 246 (Solid Waste) to regulate handbill distribution seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to notice for a public hearing to be held on Sept. 21, 2018 at 11:00 am at the EMS Building for Introductory #16-2018; proposed legislation amending Chapter 231 (Retail Checkout Bags, Polystyrene Items) prohibiting establishments located in the Village of East Hampton from the distribution of single-use, plastic straws unless specifically requested seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to notice of a public hearing to be held on Sept. 21, 2018 at 11:00 am at the EMS Building for Introductory #17-2018; proposed legislation amending Chapter 211-17 (Peace and Good Order; Smoking in public places) to prohibit smoking or vaping on any public property in the Village of East Hampton seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to accept into the Home Sweet Home Museum collections 100 hand-colored postcards of Home Sweet Home donated by John Moss (they were originally sold at the early versions of the Amagansett IGA), seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to employ following 2018 beach employees: Zed Albertini - Lifeguard @ \$15.00 per hour, Tom Cooper & James Dirico as substitute lifeguards @ \$18.00 per hour, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to accept Carolyn Preische’s resignation as a member of the Design Review Board, effective August 17, 2018 (*Mrs. Preische has been a member of the DRB since 1992, served as Chairperson from 1996 to 2005 and Vice-Chair from 2005 to 2016*), seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Lawler	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Mayor Rickenbach announced that the Rt.114 – Toilsome Lane Roundabout should be completed next week.

Mayor Rickenbach also noted that a Centennial Anniversary Committee will be formed to begin planning for the Village’s Centennial.

Trustee Graham made a motion to close the meeting at 11:15 a.m., and enter into an executive session to discuss personnel, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Lawler	Yes
Trustee Siska	Yes

(APPROVED BY BOARD OF TRUSTEES SEPTEMBER 21, 2018)

REBECCA HANSEN, CLERK OF THE BOARD

PAUL F. RICKENBACH, MAYOR

RICHARD T. LAWLER, DEPUTY MAYOR/TRUSTEE

BARBARA S. BORSACK, TRUSTEE

ARTHUR S. GRAHAM, TRUSTEE

ROSEMARY G. BROWN, TRUSTEE