

BOARD OF TRUSTEES
ORGANIZATIONAL MEETING
JULY 3, 2018

The Organizational Meeting of the Board of Trustees for the 2018-2019 fiscal year was held on the above date at the E.M.S. Building, One Cedar St., at 11:00 a.m.

<i>Those present were:</i>	Paul F. Rickenbach, Jr.	Mayor
	Barbara S. Borsack	Trustee
	Arthur S. Graham	Trustee
	Richard T. Lawler	Trustee
	Rosemary G. Brown	Trustee
	Rebecca Hansen	Village Administrator
	Linda Riley	Village Attorney
	Ken Collum	Code Enforcement Officer
	Michael Tracey	Police Chief
	Michael Bouker	Deputy Superintendent of Public Works
	Robert Hefner	Director of Historic Services
	Billy Hajek	Planner
	Hugh King	Historic Site Manager
	Gerry Turza	Fire Chief
	Ken Wessberg	Village Resident
	Linda James	Village Resident
	Greg Brown & family	Village Residents
	June E. Lester	Secretarial Assistant
	Jamie Buffalino	East Hampton Star

Arthur Graham and Rosemary G. Brown were sworn in as the newly elected Trustees. Mayor Rickenbach welcomed them and thanked Bruce Siska for his contributions as a Trustee for from 2011 to 2018 and as a member of the Zoning Board of Appeals from 1998 to 2011.

Trustee Lawler made a motion to set regular monthly meeting date of the Board of Trustees for the 3rd Friday of each month at 11:00 A.M. and work sessions to be held the 1st Thursday of each month at 11:00 A.M. at the Emergency Services Building, 1 Cedar Street, seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to authorize payment in advance of audit claims for public utility services, postage, medical insurance premiums, freight and express charges and employee reimbursements for the 2018-2019 fiscal year, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to appoint Richard T. Lawler Deputy Mayor, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to accept Rosemary G. Brown's resignation as a member of the Design Review Board, effective July 1, 2018, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to accept June 19, 2018 election results, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to approve non-contract employee and appointed officers salary schedule (effective August 1, 2018), committees, official depositories, official newspaper and professional consultants as follows, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

BASE SALARY SCHEDULE

<u>NAME</u>	<u>BASE SALARY</u>	<u>TITLE</u>
Molinaro, Rebecca	\$140,595.00	Village Administrator
Bennett, Pamela J.	\$ 85,112.00	Stenographer/Deputy Clerk
Steckowski, Susan	\$ 68,055.00	Principal Account Clerk/Registrar
Lester, June E.	\$ 65,769.00	Secretarial Assistant
Dayton, Susan D.	\$ 60,537.00	Principal Clerk
Beyer, Linda	\$ 60,537.00	Secretary/Deputy Registrar
Cummings, Dominique	\$ 64,459.00	Deputy Treasurer
Grabowski, Ann	\$ 61,377.00	Custodial Worker
Ballance Jr., Richard D	\$ 68,442.00	Custodial Worker
Verity, Frederick A.	\$ 83,501.00	Custodial Worker
Payne, Timothy	\$ 68,442.00	Custodial Worker
Tracey, Michael	\$179,823.00	Police Chief
Moseley, Melissa	\$ 56,061.00	Traffic Control Specialist
Byrd, Susanne M.	\$ 69,293.00	Clerk Typist
Bennett, Layla	\$ 65,530.00	Senior Clerk
Whisant, Daria	\$ 60,537.00	Clerk Typist
Rost, Kimberly	\$ 60,537.00	Clerk Typist
Foster, James P.	\$114,560.00	Public Safety Dispatcher III
Collum, Kenneth	\$117,536.00	Code Enforcement Officer
Jahoda, Robert	\$ 66,950.00	Ordinance Inspector
Howie, John Kent	\$ 80,415.00	Ordinance Inspector
Calace, Nicholas	\$ 64,170.00	Critical Care/EMT
Carlo, Anthony	\$ 61,079.00	Critical Care/EMT
Fithian, Scott E.	\$123,452.00	Superintendent DPW
Bouker, Michael	\$ 94,004.00	Deputy Superintendent DPW
Helm, Jill	\$ 61,724.00	Clerk
Edwards, Andrew	\$ 82,229.00	Mechanic I
Forde, Frank	\$ 71,469.00	Mechanic I
King, Robert	\$ 74,494.00	Mechanic I
Schaefer, Kevin	\$ 71,986.00	Maintenance Mechanic
Mederios, Tony	\$ 84,492.00	Crew Leader
Aldrich, Robert	\$ 84,492.00	Crew Leader
Yardley, Matthew	\$ 70,449.00	Groundskeeper
Harden, Patrick	\$ 62,576.00	Groundskeeper
Anderson, Paul	\$ 73,267.00	Groundskeeper
Field, Timmy M	\$ 73,028.00	A.E.O
Miller, Jeffrey	\$ 73,986.00	A.E.O
Verity, Jeffrey M.	\$ 71,078.00	A.E.O
Gilliam, Raymond	\$ 69,641.00	A.E.O.
Downs, Darrin	\$ 66,321.00	A.E.O.
Schaefer, Daniel	\$ 42,352.00	A.E.O.
Mott, Francis	\$ 31,827.00	Beach Manager
King, Hugh	\$ 39,934.00	Historic Site Manager
Hefner, Robert	\$ 97,465.00	Director of Historic Services

BASE SALARY SCHEDULE (continued)

Hajek, William	\$ 94,760.00	Planner
Riley, Linda	\$ 82,374.00	Village Attorney
Borsack, Barbara S.	\$ 14,000.00	Trustee
Graham, Arthur	\$ 14,000.00	Trustee
Brown, Rosemary G.	\$ 14,000.00	Trustee
Lawler, Richard T.	\$ 16,500.00	Deputy Mayor/ Trustee
Rickenbach, Paul F., Jr.	\$ 26,000.00	Mayor
ZBA-DRB-PB - Chairs	\$ 6,750.00	each
ZBA-DRB - Members	\$ 5,250.00	each
PB - Members	\$ 5,250.00	each

OFFICIAL NEWSPAPER:
The East Hampton Star

OFFICIAL DEPOSITORIES:
Bridgehampton National Bank Chase Bank
MBIA (Class) Merrill Lynch (LOSAP)

PROFESSIONAL CONSULTANTS:
Civic Plus, Website Clark & Marshall, Real Estate Appraisers
D.B. Bennett, Consulting Engineer Duda Actuarial Consulting
East End Computers En-Consultants, (Wetland Flagging)
Fulbright & Jaworski, LLP, Bond Counsel George H. Walbridge Co., Surveyors
Jennifer Mesiano, Grant Consultant Lamb & Barnosky, LLP, Special Counsel
Markowitz, Fenelon & Bank, LLP, Accountants Richard Barons, Historic Consultant
Tarbet, Lester & Schoen PLLC The Textile Conservation Workshop, Inc
Vincent Toomey, Labor Counsel

EMERGENCY SERVICES OFFICERS:

<u>Ambulance Association</u>	<u>Fire Department</u>
Debra Fields, Chief	Gerard Turza, Chief
Diane O'Donnell, Asst. Chief	Jamalia Hayes, 1 st Assistant Chief
Theresa Lawler, Captain	Brian Stanis - 2 nd Asst Chief
Randy Hoffman, Lieutenant	
Laura VanBinsbergen Treasurer	
Andrew Hart, Secretary	

BOARD OF TRUSTEES COMMITTEES:

Paul F. Rickenbach Jr., Mayor - Buildings/Fire Department
Rosemary Brown, Trustee - Dept of Public Works
Barbara S. Borsack, Trustee - Museums
Arthur S. Graham, Trustee – Ambulance
Richard T. Lawler, Deputy Mayor/Trustee - Beaches & Police

Trustee Borsack made a motion to re-appoint James McMullan as member of the Design Review Board, term to expire July 31, 2020, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to re-appoint Ray Harden as an alternate member of the Zoning Board of Appeals, term to expire July 31, 2023, seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Borsack made a motion to re-appoint Bruce A.T. Siska, Design Review Board member appointed to term to expire July 31, 2019, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to re-appoint Chairpersons to Boards (1 year terms), seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Chairpersons

Stuyvesant Wainwright III, Design Review Board
Philip O’Connell , Planning Board
Frank Newbold, Zoning Board of Appeals

Vice-Chairpersons

James McMullan, Design Review Board
Karen Collins, Planning Board
Lysbeth A. Marigold, Zoning Board of Appeals

Trustee Lawler made a motion to re-appoint Richard Roberts, Pam Bennett & Rev. Denis Brunelle as members of Ethics Board, and appoint Richard Roberts as Chairman, effective August 1, 2018 for a term of one year, seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to appoint Susan Steckowski as Registrar at an annual salary of \$1,000 and Linda Beyer as Deputy Registrar at an annual salary of \$600, seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to re-appoint Hugh R. King as Village Historian at no additional compensation, seconded by Trustee Borsack and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to approve minutes from meetings held on April 20th, May 3rd and May 18th of 2018, seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Brown made a motion to notice for a public hearing to be held on July 31, 2018 at 11:00 am at the Emergency Services Building for Introductory # 14-2018, a proposed local law amending Chapter 35 (Officers & Employees) to amend the residency requirements for full-time employees, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to approve the Fire Department’s request for the annual fireworks display to be held on August 25, 2018 (rain date: August 26, 2018), seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Lawler made a motion to approve listed employment of 2018 seasonal beach staff and pay rate adjustments, effective July 3, 2018, seconded by Trustee Graham and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

2018 SEASONAL BEACH STAFF

Stella McCormack & Nikos Georgeopolous	Beach Attendants	\$10.00 per hour
Robert Weiss	Lifeguard	\$16.50 per hour
Alyssa Kneeland & Christina Cangiolosi	Lifeguard, Lt.	\$18.00 per hour (pay adjustment)
Tia Weiss	Lifeguard	\$15.00 per hour (pay adjustment)

Trustee Lawler made a motion to employ Nicholas Lavelle as a 2018 summer season Traffic Control Officer at \$16.00 per hour, effective July 3, 2018, seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Trustee Graham made a motion to notice to bidders for the below listed general services with the bid openings to be held on July 24, 2018, at 2:00 p.m. at Village Hall, seconded by Trustee Brown and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

General Services Bids

Electrical Work	Cesspool Pumping Services	HVAC/Heating Maintenance
Pest Control	Plumbing Services	Drilling/trenching/missleing
Tree maintenance	Cleaning of Herrick Park Restrooms	Fire Department OSHA physicals
	Fire Suppression System Maintenance	

Trustee Graham made a motion to approve purchasing off the Town of Southampton’s contracts with Long Island Mason for sidewalk repair & installation and South Fork Asphalt for drainage installation, seconded by Trustee Lawler and carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

Procurement Policy Amendments

Village Administrator Rebecca Hansen provided a brief review of the changes proposed to the village’s current procurement policy. By adding the capability to purchase off co-operatives the village would have access to better pricing.

Chamber of Commerce – Fall Festival application

As Steve Ringel, the Chamber’s Executive Director, was unable to attend, this will be discussed at a future meeting.

MS4 Stormwater Report

Michael Bouker, Deputy Superintendent of the Dept of Public Works presented the Annual MS4 Stormwater Report. Mr. Bouker noted that the village has been in the program since 2010, completed the required projects and is now in “maintenance mode.”

Trustee Lawler made a motion to close the meeting at 11:23 a.m. and enter into an executive session to discuss personnel, seconded by Trustee Brown carried unanimously.

Mayor Rickenbach	Yes
Trustee Lawler	Yes
Trustee Borsack	Yes
Trustee Graham	Yes
Trustee Brown	Yes

REBECCA HANSEN, CLERK OF THE BOARD

(APPROVED BY BOARD OF TRUSTEES JULY 31, 2018)

PAUL F. RICKENBACH, MAYOR

RICHARD T. LAWLER, DEPUTY MAYOR/TRUSTEE

BARBARA S. BORSACK, TRUSTEE

ARTHUR S. GRAHAM, TRUSTEE

ROSEMARY G. BROWN, TRUSTEE