

**VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES  
JULY 31, 2018 MEETING TO CLOSE FISCAL YEAR**

**EMERGENCY SERVICES BUILDING, 1 CEDAR ST., EAST HAMPTON, 11:00 AM**

**PRESENTATIONS:**

Hugh King  
Bob Hefner & Richard Barons – Donations to the Gardiner Mill Gallery  
Steve Ringel of EH Chamber – Fall Festival

**PUBLIC HEARING:**

Introductory # 14-2018, a proposed local law amending Chapter 35 (Officers & Employees) to amend the residency requirements for full-time employees.

**DISCUSSIONS:**

1. Introductory #15-2018; proposed legislation amending Chapter 246 (Solid Waste) to regulate handbill distribution.
2. Introductory #16-2018; proposed legislation amending Chapter 231 (Retail Checkout Bags, Polystyrene Items) prohibiting establishments located in the Village of East Hampton from the distribution of single-use, plastic straws unless specifically requested.

**AGENDA**

1. Approve claim vouchers for the month of July.
2. Approve Warrants #68, #72, #73 (General Fund), #67 & #74 (Trust Fund), #69, #70 & #75 (LOSAP) and #71 (Capital Fund)
3. Approve minutes from meetings held on June 7<sup>th</sup>, June 15<sup>th</sup> and July 3<sup>rd</sup> of 2018.
4. Authorize the village administrator to transfer funds as necessary to close the fiscal year ending July 31, 2018.
5. Approve departmental reports.
6. Approve August 1, 2018-July 31, 2019 employment agreements with the below listed employees:

Ken Collum, Code Enforcement Officer  
Scott Fithian, DPW Superintendent  
Rebecca Hansen, Village Administrator  
William Hajek, Planner  
Michael Tracey, Police Chief

John K. Howie, Code Enforcement Officer  
Nicholas Calace, Critical Care EMT  
Robert Hefner, Director of Historic Services  
Robert Jahoda, Ordinance Inspector  
Anthony Carlo, Critical Care EMT

7. Adopt Resolution #20-2018 hereby authorizing the Village to accept the gift of \$50,000 offered from The Hilaria and Alec Baldwin Foundation for the purpose of acquiring five East Hampton landscape paintings for Gardiner Mill Cottage Gallery.
8. Adopt Resolution #21-2018 hereby authorizing the Village Administrator to sign a check in the amount of \$50,000 to MT Fine Arts, Inc. to acquire the listed (see Resolution #20-2018) five paintings for the Gardiner Mill Cottage Gallery.
9. Adopt Resolution #22-2018 hereby amending the 2017-2018 Budget to reflect the recent donation of \$50,000 for the purchase of artwork for display in the Gardiner Mill Cottage Gallery.
10. Adopt Resolution #23-2018 hereby amending the listed village policies: Procurement Policy, Conditions of Employment, Smoking Policy, Sexual Harrassment/Anti-Harassment Policy and Workplace Violence Policy, Equal Employment Opportunity Policy, Code of Conduct.
11. Notice to bidders for the sale of lot of 23 impounded vehicles, (bids will only be accepted from NYS licensed dismantlers) with the sealed bid opening to be held on Wednesday, September 12, 2018 at 2:00 p.m. at Village Hall. Highest bid meeting or exceeding minimum bid set by the administrator will be accepted (please refer to bid notice with copy of bid terms)
12. Notice to bidders for alarm monitoring services, with the bid opening to be held on August 14, 2018 at 2:00 p.m. at Village Hall.
13. Approve annual maintenance agreement (contract period of 08/01/18-07/31/19 for police dept. software with Larimore Associates in the amount of \$41,611.00 (*\$11 less than last year - please refer to June 27<sup>th</sup> memo from Chief Tracey*)
14. Approve Extended Service Plan/Annual Maintenance agreement w/Priority Dispatch, which includes support and upgrades for all annual renewing products and services in the amount of \$11,469 for the contract period of 8/31/18 – 8/30/19 (*please refer to July 23<sup>rd</sup> memo from Chief Tracey same price as last year*)
15. Approve \$25,381.00 upgrade system of Live San software from Idemia Identity & Security USA (per NYS Contract).
16. Deem as surplus, of no value and approve the disposal of the listed items from the Police Department as per Chief Tracey's July 19<sup>th</sup> memo: one HP Server - ID#2164, one HP Workstation - ID# 1787, three HP Servers - ID #s 2008, 1928 & 1707.
17. Deem as surplus as it is beyond repair and approve disposal of the village-owned GEM Electric car, vin# 5ASAG27432F025717, as per Chief Tracey's July 12<sup>th</sup> memo.
18. Accept Part-time Police Officer Daniel Hoffman's resignation, effective May 29, 2018 (please refer to May 29<sup>th</sup> memo from Chief Tracey)
19. Accept Adam M. Rosner and Charles J. Collins as new members of Fire Department Engine Co. #2

20. Authorize the Mayor to enter into an Inter-Municipal Agreement with the Town of East Hampton to administer a Transfer of Development Rights (TDR) program for the purposes of affordable housing.
21. Deem surplus the DPW's Wheel/Tire Balancer ID#0041 (no longer in use & has been replaced) and authorize the transfer of same to the Town of East Hampton (please refer to July 24<sup>th</sup> e-mail from S. Fithian)
22. Accept bids received for General Services from Quackenbush Cesspool Services, Hardy Plumbing, Nardy Pest Control, Best Climate Control, NY Trenchless (Electrical & Drilling, Trenching), Sentry Automatic Fire Protection, Class Act Maintenance & Island Occupational Medical Resources as per the July 24<sup>th</sup> Bid (please refer to copy of bid results)
23. Notice to Bidders for Tree maintenance (trimming & removal) with the bid opening to be held on August 21, 2018, at 2:00 p.m. at Village Hall.
24. Adopt as LOCAL LAW TWELVE Introductory #14-2018, hereby amending Chapter 35 (Officers & Employees) to amend the residency requirements for full-time employees.
25. Approve 2018 Beach Employees listed below, effective retroactively to July 28, 2018 (as per July 28<sup>th</sup> memo from F. Mott, Beach Manager): Etahn Rosenberg – Lifeguard @ \$17.00 hourly and Diane Nicoletti – Beach Attendant @\$10.00 hourly.

**EXECUTIVE SESSION:**

Litigation