

**VILLAGE OF EAST HAMPTON BOARD OF TRUSTEES
JULY 3, 2018 ORGANIZATIONAL MEETING
EMERGENCY SERVICES BUILDING, 1 CEDAR ST., EAST HAMPTON, 11:00 AM**

PRESENTATIONS

Swearing in of Trustees Rosemary G. Brown & Arthur S. Graham

Hugh King

1. Set regular monthly meeting date of the Board of Trustees for the 3rd Friday and work sessions to be held the 1st Thursday of each month at 11:00 A.M. to be held at the Emergency Services Building, 1 Cedar St.
2. Authorize payment in advance of audit claims for public utility services, postage, freight and express Charges, medical insurance premiums and employee reimbursements for the 2018-9 fiscal year.
3. Appoint Richard T. Lawler Deputy Mayor.
4. Accept Rosemary G. Brown's resignation as a member of the Design Review Board, effective July 1, 2018.
5. Accept June 19, 2018 election results.
6. Approve non-contract employee and appointed officers salary schedule (effective August 1, 2018), committees, official depositories, official newspaper and professional consultants as follows:

BASE SALARY SCHEDULE

<u>NAME</u>	<u>BASE SALARY</u>	<u>TITLE</u>
Molinaro, Rebecca	\$140,595.00	Village Administrator
Bennett, Pamela J.	\$ 85,112.00	Stenographer/Deputy Clerk
Steckowski, Susan	\$ 68,055.00	Principal Account Clerk/Registrar
Lester, June E.	\$ 65,769.00	Secretarial Assistant
Dayton, Susan D.	\$ 60,537.00	Principal Clerk
Beyer, Linda	\$ 60,537.00	Secretary/Deputy Registrar
Cummings, Dominique	\$ 64,459.00	Deputy Treasurer
Grabowski, Ann	\$ 61,337.00	Custodial Worker
Ballance Jr., Richard D	\$ 68,442.00	Custodial Worker
Verity, Frederick A.	\$ 83,501.00	Custodial Worker
Payne, Timothy	\$ 68,442.00	Custodial Worker
Tracey, Michael	\$179,823.00	Police Chief
Moseley, Melissa	\$ 56,061.00	Traffic Control Specialist
Byrd, Susanne M.	\$ 69,293.00	Clerk Typist
Bennett, Layla	\$ 65,530.00	Senior Clerk
Whisant, Daria	\$ 60,537.00	Clerk Typist
Rost, Kimberly	\$ 60,537.00	Clerk Typist
Foster, James P.	\$114,560.00	Public Safety Dispatcher III
Collum, Kenneth	\$117,536.00	Code Enforcement Officer
Jahoda, Robert	\$ 66,950.00	Ordinance Inspector
Howie, John Kent	\$ 80,415.00	Ordinance Inspector
Calace, Nicholas	\$ 64,170.00	Critical Care/EMT
Carlo, Anthony	\$ 61,079.00	Critical Care/EMT
Fithian, Scott E.	\$123,452.00	Superintendent DPW
Bouker, Michael	\$ 94,004.00	Deputy Superintendent DPW
Helm, Jill	\$ 61,724.00	Clerk

BASE SALARY SCHEDULE (continued)

NAME	BASE SALARY	TITLE
Edwards, Andrew	\$ 82,229.00	Mechanic I
Forde, Frank	\$ 71,469.00	Mechanic I
King, Robert	\$ 74,494.00	Mechanic I
Schaefer, Kevin	\$ 71,986.00	Maintenance Mechanic
Mederios, Tony	\$ 84,492.00	Crew Leader
Aldrich, Robert	\$ 84,492.00	Crew Leader
Yardley, Matthew	\$ 70,449.00	Groundskeeper
Harden, Patrick	\$ 62,576.00	Groundskeeper
Anderson, Paul	\$ 73,267.00	Groundskeeper
Field, Timmy M	\$ 73,028.00	A.E.O
Miller, Jeffrey	\$ 73,986.00	A.E.O
Verity, Jeffrey M.	\$ 71,078.00	A.E.O
Gilliam, Raymond	\$ 69,641.00	A.E.O.
Downs, Darrin	\$ 66,321.00	A.E.O.
Schaefer, Daniel	\$ 42,352.00	A.E.O.
Mott, Francis	\$ 31,827.00	Beach Manager
King, Hugh	\$ 39,934.00	Historic Site Manager
Hefner, Robert	\$ 97,465.00	Director of Historic Services
Hajek, William	\$ 94,760.00	Planner
Riley, Linda	\$ 82,374.00	Village Attorney
Borsack, Barbara S.	\$ 14,000.00	Trustee
Graham, Arthur	\$ 14,000.00	Trustee
Brown, Rosemary G.	\$ 14,000.00	Trustee
Lawler, Richard T.	\$ 16,500.00	Deputy Mayor/ Trustee
Rickenbach, Paul F., Jr.	\$ 26,000.00	Mayor
ZBA-DRB-PB - Chairs	\$ 6,750.00	each
ZBA-DRB - Members	\$ 5,250.00	each
PB - Members	\$ 5,250.00	each

OFFICIAL NEWSPAPER: The East Hampton Star

OFFICIAL DEPOSITORIES: Bridgehampton National Bank
 Chase Bank
 MBIA (Class)
 Merrill Lynch (LOSAP)

PROFESSIONAL CONSULTANTS: Clark & Marshall, Real Estate Appraisers
 D.B. Bennett, Consulting Engineer
 East End Computers
 Duda Actuarial Consulting
 En-Consultants, (Wetland Flagging)
 Fulbright & Jaworski, LLP, Bond Counsel
 Lamb & Barnosky, LLP, Special Counsel
 George H. Walbridge Co., Surveyors
 The Textile Conservation Workshop, Inc
 Markowitz, Fenelon & Bank, LLP, Accountants
 Jennifer Mesiano, Grant Consultant
 Civic Plus, Website

- PROFESSIONAL CONSULTANTS (continued): Clark & Marshall, Real Estate Appraisers
Tarbet, Lester & Schoen PLLC
Vincent Toomey, Labor Counsel
Richard Barons, Historic Consultant
- EMERGENCY SERVICES OFFICERS: Debra Fields, Chief E.H.V. Ambulance Assoc.
Diane O'Donnell, Asst. Chief, E.H.V. Ambulance Assoc.
Theresa Lawler, Captain, E.H.V. Ambulance Assoc.
Randy Hoffman, Lieutenant, E.H.V. Ambulance Assoc
Laura VanBinsbergen Treasurer, E.H. V. Ambulance Assoc
Andrew Hart, Secretary, E.H. V. Ambulance Assoc
Gerard Turza, Chief, Fire Dept.
Jamalia Hayes, 1st Assistant Chief, Fire Dept.
Brian Stanis - 2ndAsst Chief
- BOARD OF TRUSTEES COMMITTEES: Paul F. Rickenbach Jr., Mayor - Buildings/Fire Department
Rosemary Brown, Trustee - Dept of Public Works
Barbara S. Borsack, Trustee - Museums
Arthur S. Graham, Trustee – Ambulance
Richard T. Lawler, Deputy Mayor/Trustee - Beaches & Police

6. Re-appoint James McMullan as member of the Design Review Board, term to expire July 31, 2020.
7. Re-appoint Ray Harden as member of the Zoning Board of Appeals, term to expire July 31, 2023.
8. Re-appoint Bruce A.T. Siska, Design Review Board member appointed to term to expire July 31, 2019.
9. Re-appoint Chairpersons to Boards (1 year terms):
 - Stuyvesant Wainwright III, Design Review Board Chairperson
 - James McMullan, Design Review Board Vice-Chairperson
 - Phillip O'Connell , Planning Board Chairperson
 - Karen Collins, Planning Board Vice-Chairperson
 - Frank Newbold, Zoning Board of Appeals Chairperson
 - Lysbeth A. Marigold, Zoning Board of Appeals Vice-Chairperson
10. Re-appoint Richard Roberts, Pam Bennett & Rev. Denis Brunelle as members of Ethics Board, and appoint Richard Roberts as Chairman, effective August 1, 2018 for a term of one year.
11. Appoint Susan Steckowski as Registrar at an annual salary of \$1,000 and Linda Beyer as Deputy Registrar at an annual salary of \$600.

12. Re-appoint Hugh R. King as Village Historian at no additional compensation.
13. Approve minutes from meetings held on April 20th, May 3rd and May 18th of 2018.
14. Notice for a public hearing to be held on July 31, 2018 at 11:00 am at the Emergency Services Building for Introductory # 14-2018, a proposed local law amending Chapter 35 (Officers & Employees) to amend the residency requirements for full-time employees.
15. Approve the Fire Department’s request for the annual fireworks display to be held on Saturday, August 25, 2018 (rain date: Sunday, August 26, 2018)
16. Approve listed employment of 2018 seasonal beach staff and pay rate adjustments, effective July 3, 2018, as per June 27th memo from Beach Manager F. Mott:

Stella McCormack	Beach Attendant	\$10.00 per hour
Robert Weiss	Lifeguard	\$16.50 per hour
Nikos Georgeopolous	Beach Attendant	\$10.00 per hour
Alyssa Kneeland	Lifeguard, Lt.	\$18.00 per hour (pay adjustment)
Christina Cangiolosi	Lifeguard, Lt.	\$18.00 per hour (pay adjustment)
Tia Weiss	Lifeguard	\$15.00 per hour (pay adjustment)

17. Employ Nicholas Lavelle as a 2018 summer season Traffic Control Officer at \$16.00 per hour, effective July 3, 2018 (please refer to June 27th memo from Chief Tracey)
18. Notice to bidders for the below listed general services with the bid openings to be held on July 24, 2018, at 2:00 p.m. at Village Hall.
 - Cesspool Pumping Services
 - HVAC/Heating Maintenance
 - Plumbing Services
 - Tree maintenance (trimming & removal)
 - Cleaning of Herrick Park Restrooms
 - Electrical Work
 - Pest Control
 - Drilling/trenching/missleing
 - Fire Suppression System Maintenance
 - Fire Department OSHA physicals

DISCUSSION

1. Procurement Policy Amendments
2. Chamber of Commerce – Fall Festival application
3. Michael Bouker, Deputy Superintendent of Public Works - Stormwater MS4 Annual Report